Call to order

Dr. Joyner called to order the Opening Meeting of the Waters College of Health Professions at 1:30 p.m. on August 6, 2018 in the Armstrong Center Auditorium on Georgia Southern University Armstrong Campus in Savannah.

Agenda Items

I. Call to Order and Welcome

II. Organizational Structure

Dr. Joyner provided attendees with a copy of the College’s organizational structure and reviewed the structure with attendees.

III. Introduction of New Faculty and Staff

a. Dean’s Office

Dr. Joyner introduced Sandy Streater as the associate dean who would be housed on the Armstrong Campus. Dr. Joyner noted some of Dr. Streater’s roles are handling curriculum issues on the Armstrong Campus, and MOUs and clinical agreements for the College.

Dr. Joyner introduced Steve Rossi as the associate dean who would be housed on the Statesboro Campus. Dr. Joyner noted Dr. Rossi would handle curriculum issues and would be the point of contact for student appeals.

Dr. Joyner introduced Beth Sammons. Dr. Joyner noted Ms. Sammons handles the College budget and can assist with travel and personnel hiring.

Dr. Joyner introduced Jennifer Hoopes. Dr. Joyner noted Ms. Hoopes assists with MOUs, handles room reservations on the Armstrong Campus and maintains the key for the College Ford Explorer that is housed on the Armstrong Campus. Dr. Joyner reported Dr. Streater will be out for 6-8 weeks and Ms. Hoopes will be the point of contact for anything MOU related while Dr. Streater is unavailable.

Dr. Joyner introduced Caroline Glover. Dr. Joyner noted Ms. Glover is the point of contact for reserving a College vehicle and handles Dr. Joyner’s calendar. Dr. Joyner noted Ms. Glover also is responsible for room
reservations on the Statesboro Campus and is a great resource for individuals needing something edited.

Dr. Joyner introduced Kim Harp. Dr. Joyner noted Ms. Harp is the College’s communication officer. Dr. Joyner noted all marketing needs will need to be directed through Ms. Harp. Dr. Joyner noted Ms. Harp also handles all website changes and can be used as a resource for individuals needing University/College data.

Dr. Joyner introduced department and school chairs as follows:
- Doug Masini- Chair of the Department of Diagnostic and Therapeutic Sciences
- Catherine Gilbert-Chair of the School of Nursing
- Maya Clark-Interim Chair of the Department of Rehabilitation Sciences.
- Sara Plaspohl-Interim Chair of the Department of Health Sciences and Kinesiology

Dr. Joyner introduced Melissa Garno as the associate chair for the School of Nursing and John Dobson as the interim associate chair for the Department of Health Sciences and Kinesiology.

b. Student Services Center

Jennifer Syno introduced new academic advisors for the Statesboro Campus as Lan-Anh VO and Amanda Catron. Ms. Syno introduced Liberty Campus advisor as Rolinda Cary and academic advisors for the Armstrong Campus as Latoriya Young, Heather Valentine, Thomeya Jimerson and Kristina Alexander.

c. Department of Diagnostic and Therapeutic Sciences

Dr. Masini introduced new faculty for the Department of Diagnostic and Therapeutic Sciences as Kari Dunn.

Dr. Masini acknowledged the work Keith Belcher was doing with international colleagues and congratulated Dr. Belcher on the grant he received to continue his work. Dr. Masini thanked Laurie Adams and Shaunell McGee for their assistance in the innovative readiness training with the military.

d. Department of Health Sciences and Kinesiology

Dr. Dobson introduced new faculty members with the Department of Health Sciences and Kinesiology as follows:
Chris Barnhill—Dr. Barnhill will be teaching in the Sport Management program on the Statesboro Campus and earned his Ph.D. from The Ohio State University.

Meagan Byrd—Dr. Byrd will be teaching sport psychology courses on the Statesboro Campus and earned her Ph.D. from West Virginia University.

Greg Grosicki—Dr. Grosicki earned his Ph.D. from Ball State University and will be teaching courses on the Armstrong Campus.

Jane Lynes—Dr. Lynes earned her Ed.D. from Georgia Southern University and has been with the University but is moving into a tenure track position on the Armstrong Campus.

Greg Rich—Dr. Rich will be teaching courses in the Sport Management program on the Statesboro Campus and earned his Ph.D. from the University of Georgia.

Amy Rundio—Dr. Rundio will be teaching courses in the Sport Management program on the Statesboro Campus and earned her Ph.D. from the University of Texas-Austin.

Nick Siekirk—Dr. Siekirk will be teaching motor control courses on the Statesboro Campus and earned his Ph.D., from Wayne State University.

Sam Wilson—Dr. Wilson will be teaching motor control courses on the Statesboro Campus and received his Ph.D. from the University of Mississippi.

Zahi Jurdi—Dr. Zahi earned his Ph.D. from the Medical University of South Carolina and will be teaching courses on the Armstrong Campus.

e. School of Nursing

Dr. Gilbert introduced two new nursing faculty as Kari Mau and Alan Skipper. Dr. Gilbert reported Dr. Mau is coming to Georgia Southern University from private practice and received her DNP from Arizona State University. Dr. Gilbert reported Dr. Skipper is coming to Georgia Southern University from private practice and received his DNP from the University of Alabama-Tuscaloosa. Dr. Gilbert reported Susan Hendrix has been named undergraduate program director for the Statesboro Campus and Trina Embrey has been named undergraduate program director for the Armstrong Campus.
f. **Department of Rehabilitation Sciences**

Dr. Clark noted the Department of Rehabilitation Sciences has no new faculty or staff but would be conducting searches for faculty this academic year. Dr. Clark introduced Yuka Loveless as the administrative assistant for the Physical Therapy program and Mikah Greene as the administrative assistant for the Communication Sciences and Disorders program and Rehabilitation Sciences program. Dr. Clark noted Ms. Green also assists with the RiteCare Center, which serves as a training facility for students enrolled in the graduate Communication Sciences and Disorders program. Dr. Clark noted the RiteCare Center is a treatment center and services clients, ranging from toddlers through geriatrics, in the community.

**IV. Awards and Recognition**

a. **Tenure and Promotion**

Dr. Joyner recognized the following individuals who had been promoted:

- Jill Beckworth promoted to assistant professor
- Catherine Gilbert promoted to professor
- Pamela Mahan promoted to professor
- Debbie Mulford promoted to senior lecturer
- Anthony Parish promoted to associate professor
- Steve Patterson promoted to assistant professor
- Michael Sergi promoted to senior lecturer

b. **Faculty Awards**

Dr. Joyner presented faculty awards for the Armstrong Campus and Statesboro Campus. Diana Sturges and Andi Beth Mincee were awarded the Award for Excellence in Teaching. Marian Tabi and Bryan Riemann were awarded the Award for Scholarship. Hal Wilson and Janet Buelow were awarded the Award for Service.

c. **Staff Awards**

Dr. Joyner presented staff awards for the Armstrong Campus and Statesboro Campus. Kelli Howard was awarded the WCHP Staff Service and Merit Award for the Statesboro Campus and Katina Sparks was
awarded the WCHP Staff Service and Merit Award for the Armstrong Campus.

V. Consolidation Update

Dr. Joyner discussed results of the forum that was held on the Armstrong Campus at the end of the spring semester. Dr. Joyner noted the transition team spent time after the forum reviewing and compile responses given by faculty and staff. Dr. Joyner noted themes were clearly identified and Dr. Joyner will be asking the transition team to continue their work. Dr. Joyner noted if a faculty member is unable to continue their work on the transition team than he will look at appointing a replacement. Dr. Joyner noted the following themes were identified:

- Communication-Dr. Joyner noted the College will continue striving to get the word out about what is going on in the College. Dr. Joyner noted the College will continue to send out the monthly newsletter and if someone is not receiving the newsletter to please let Kim Harp know.

- Interprofessional Collaborations-Dr. Joyner reported interprofessional collaboration is something that has been a theme on the Armstrong Campus and needs to be continued and implemented College wide.

- Social Gatherings-Dr. Joyner noted the College will continue to get together a few times a year.

Dr. Joyner reported all CIC recommendation have been submitted and the College is in the process of acting on the recommendations. Dr. Joyner noted a few recommendations will need to be revisited. Dr. Joyner noted anatomy and physiology needs to be revisited due to the fact Armstrong Campus requires a prerequisite and the Statesboro Campus does not. Dr. Joyner noted ultimately he would like anatomy and physiology courses to be taught within the College. Dr. Joyner reported he has begun having conversations with the dean from COSM regarding anatomy and physiology courses. Dr. Joyner noted a committee will be formed and if any faculty are interested in serving on the committee to please let him know.

Dr. Joyner reported the College will relook at programs on the Armstrong Campus and the Statesboro Campus that are similar.

Dr. Joyner noted on July 1 the University released the new budget. Dr. Joyner noted the University is in the process of merging Banner systems. Dr. Joyner noted with the merger there has been some issues. Dr. Joyner noted the University has become aware of health insurance issues and course issues due to the consolidation. Dr. Joyner reported student liability insurance has been finalized and the information is now live online.
Dr. Joyner reported the Waters College of Health Professions consists of 153 faculty members to include administrators and vacant lines and 43 staff members. Dr. Joyner noted in some ways the Waters College of Health Professions is the largest college in the University.

VI. Enrollment

Dr. Joyner reported as of this morning, fall enrollment for the University is 25,321 students. Dr. Joyner noted combined enrollment for Armstrong State University and Georgia Southern University last fall was 27,456. Dr. Joyner noted there are six SOARS left. Dr. Joyner noted new student enrollment is on target but the enrollment problem lies with returning students. Dr. Joyner noted there will be a period were students will drop. Dr. Joyner note the enrollment number on Monday, August 13, 2018, will not be the official enrollment number. Dr. Joyner noted a dip in enrollment is usually seen after a consolidation but when enrollment goes down money received from the state decreases.

Dr. Joyner reported as of this morning fall enrollment for the College was at 4,527 undergraduate students and 525 graduate students. Dr. Joyner reported the College is currently generating 38,853 credit hours for fall with 34,431 credit hours coming from undergraduate courses and 4,422 credit hours coming from graduate courses.

Dr. Joyner noted the College makes up approximately 20 percent of the University in terms of enrollment and 11 percent in terms of credit hours. Dr. Joyner provided a graph that compared Colleges’ enrollment numbers for the University for Fall 2018.

VII. Year Ahead

Dr. Joyner discussed the Regional Academic Plan. Dr. Joyner reported some colleges will be rolling out new programs this fall but our College would not. Dr. Joyner reported the College is looking at expanding some programs currently being offered on the Statesboro Campus to the Armstrong Campus by Fall 2020. Dr. Joyner noted the programs that are looking at being expanded are nutrition and food science, sport management, and athletic training. Dr. Joyner noted a feasibility study would be conducted this year and next year to see about offering a doctorate degree in occupational therapy.

Dr. Joyner reported the President will be forming a strategic planning group, therefore the College is expected to move forward with strategic planning. Dr. Joyner reported the Provost has asked for all deans to provide a strategic vision for their College. Dr. Joyner noted this was not a strategic plan as faculty have not been involved in the process. Dr. Joyner reported he met with the chairs the other week to discuss the College’s vision and the items discussed will be submitted to the College committee as a guide.
Dr. Joyner reported after discussing with chairs, priorities for the College’s strategic vision include the following:

- Enhancing programs
- Increasing scholarship activity
- Enhancing development and fundraising
- Building strong community partnerships
- Developing a sustainable quality improvement plan
- Growing enrollments
- Establishing a college culture
- Establishing a clear and consistent identity
- Increasing participation in continue education as this can be revenue for the College
- Exploring the development of a family practice
- Addressing equity issues

Dr. Joyner reported the College will need to create a new P&T document for next year. Dr. Joyner noted the College will be using faculty’s current campus’s P&T bylaws for those going up for review. Dr. Joyner noted the P&T Committee this year will also have to look at how you transition in individuals who have been under different workloads and expectations. Dr. Joyner noted he hopes the new P&T document will be complete this fall.

Dr. Joyner reported College Bylaws will also need to be redone. Dr. Joyner noted the College will need to examine what the College committee and award structure will look like.

Dr. Joyner reported curriculum work will need to be completed this year.

Dr. Joyner reported the College has the potential for thirteen searches this academic year. Dr. Joyner noted the College plans on starting searches earlier than last year. Dr. Joyner noted the University is discussing a hiring freeze for staff. Dr. Joyner noted he has not received anything official regarding when the hiring freeze would start or end. Dr. Joyner noted discussion has been held regarding waiting until a hiring study is conducted before lifting the hiring freeze. Dr. Joyner noted the hiring study should be concluded by December.
Dr. Joyner noted his goal is to have the College committees seated soon and he has already began working on filling the P&T Committee. Dr. Joyner noted the P&T Committee will consist of one represent from each campus for the departments that have programs on both campuses and one represent per department for the departments with programs only on one campus. Dr. Joyner noted there would be a total of 6 representatives on the P&T Committee. Dr. Joyner noted majority of the work will be done in October.

Dr. Joyner reported he has asked those who served on the Curriculum Committee last year to return. Dr. Joyner reported everything should be done electronically to reduce travel between campuses.

Dr. Joyner noted he will be asking the transition team to continue and those who cannot serve again can be replaced.

Dr. Joyner noted an Ad Hoc Committee will also need to be formed to examine program coordinator pay.

VIII. Facilities

Dr. Joyner reported the Hollis Building on the Statesboro Campus is back open after being closed for the summer to have the heating and air updated.

Dr. Joyner reported the Interdisciplinary Academic Building was scheduled to open for fall semester but the date has been pushed back and the building is estimated to open at the end of August or first of September.

Dr. Joyner reported the renovations to Ashemore Hall are ahead of schedule and the building should be complete toward the end of the fall semester.

Dr. Joyner reported the Health Professions Academic Center is ahead of schedule and should be opening the beginning of the spring semester.

Dr. Joyner reported the Governor has provided the University with funding to renovate an old pool in Hanner on the Statesboro Campus. Dr. Joyner reported the space will be renovated into four state-of-the-art research labs. Dr. Joyner noted construction should begin in October and be finished next summer.

IX. Proposed New Center

Dr. Joyner reported the College is in the process of proposing a new center, the Center for Habilitation and Independent Living, which will provide faculty with an interprofessional opportunity.
Gavin Colquitt and Brian Riemann provided an overview of the structure of the proposed center. Dr. Colquitt noted the center would be housed in the Waters College of Health Professions and report to the Office of the Dean. Dr. Colquitt noted the center will place focus on providing service and outreach to the Coastal region while enhancing interdisciplinary and cross campus research across all three campuses with the goal of improving the health and functioning of individuals in the community. Dr. Colquitt noted the center will emphasis services and research in assessment, rehabilitation, and enhancement of human movement across the lifespan. Dr. Colquitt noted the center will be a way to generate funding for the biodynamics lab and human performance lab on the Statesboro Campus. Some research areas were noted as therapeutic interventions form movement disorders and aging related changes, adapted physical therapy, human performance assessment of daily living, occupational, and exercise and athletic activities. Dr. Colquitt and Dr. Riemann noted the Center will focus on community outreach and a community advisory board made up of representatives from the region will be created.

Dr. Colquitt noted the center will provide an opportunity for Camp RAD to be expanded and also an opportunity for the creation of an afterschool program for kids with physical disabilities. Dr. Colquitt noted individuals who currently attend Camp RAD never have to pay out of pocket.

Dr. Colquitt noted funding from the center will also support junior faculty and students. Dr. Colquitt noted once the center is formally approved a call will be put out to affiliate faculty to start some conversations.

Attendee asked if the plan was to incorporate adults as well as children. Dr. Colquitt noted Camp RAD currently focuses on the transition age group but he has spoken with Coastal Center and Center for Independent Living regarding broadening the age rage.

Attendee asked about the possibility of outreaching services to urban areas. Dr. Colquitt noted the center will be faculty driven and seek externally funded grants therefore if faculty are interest in this it can be further researched.

Attendee asked how the center envisioned other departments being involved. Dr. Colquitt noted the center is open to anyone who has research interests in improving lives of people in the region, or even individual groups who have shared interests/research.

Attendee asked if they will be reaching out to behavioral sciences. Dr. Colquitt noted he has already begun conversations with an applied behavior analyst and they are very interested in the center. Dr. Colquitt noted the applied behavior analyst is also interested in coming to campus to provide services during Camp RAD.
X. Updates and Announcements

a. Advising

Jennifer Syno reported CIC recommendation has advising moving from a split model to a professional model of advisement. Ms. Syno noted this means faculty on the Armstrong Campus will only see students who have received 90 credit hours or more and at the end of the year those who have not graduated will transition to professional advising. Ms. Syno noted if a student with 90 credit hours or more changes majors, the student will automatically be moved to a professional advisor.

Ms. Syno noted Degree Works is in the process of being updated and there have been several issues. Ms. Syno noted some issues with Degree Works may impact a student’s financial aid. Ms. Syno noted if a student reaches out regarding Degree Works, to please refer the student to the Student Services Center.

Ms. Syno noted the University is currently running three separate cores; old Armstrong State University core, old Georgia Southern University core, and the new core developed with the consolidation. Ms. Syno noted students from last year can still be taking their old core. Ms. Syno noted new students need to be using the new program maps. Ms. Syno encouraged attendees to contact the Student Services Center if they have questions regarding core.

Ms. Syno noted all course substitutions have to go through the advisor. Ms. Syno noted the advisor does not approve the substitution but can start the approval process. Ms. Syno noted faculty advisors cannot tell students what class substitutes as all substitutions must go through the formal process.

Attendee asked how she would advise students who already has substitutions. Ms. Syno noted professionals advisors will be reaching out to the students and will submit the paperwork for them.

Ms. Syno reported students will apply for graduation through the application process done online through WINGS. Ms. Syno noted when the student submits the online application, the application goes straight to the Registrar’s Office. Ms. Syno noted a student’s Degree Works must look right before the student can graduate.

Attendee asked if each individual student who is changing advisors is notified. Ms. Syno noted the notification process is still being worked on as the process is manual. Ms. Syno noted they are still working on getting
majors changed in the system as students are no longer able to have the “pre” or associate degree tag.

Attendee asked if they had substitutions should they do them now or wait. Ms. Syno stated to go ahead and submit the substitution.

Attendee asked about one off substitutions or equations. Ms. Syno noted she will work with associate deans regarding this. Dr. Rossi reported Armstrong Campus substitutions will need to be submitted to an advisor as advisors have access to the form. Dr. Rossi noted if he is not familiar with the course he will send the request to the appropriate chair or Dr. Streater to see if the course equates or if it will be a substitution.

Attendee asked if this only applies to students who are applying for graduation now. Ms. Syno stated students will need to have this information in their files. Attendee asked if faculty advisor would need to back track. Ms. Syno noted the goal is to see what information can be fixed so information does not have to be resubmitted. Armstrong Campus advisor noted if there are notes in Degree Works than the substitution may just need to be verified with the Registrar’s Office.

Ms. Syno reminded attendees again if they are not a student’s advisor do not advise them, this includes giving a student their RAN or PIN. Ms. Syno noted a student must be advised to get their RAN or PIN.

Ms. Syno noted the Student Services Office would like to be as involved as possible with departments and they are willing to attend meetings to discuss advising needs.

Attendee asked about advisors talking to students who are wanting to transfer to Georgia Southern University. Ms. Syno noted until a student has applied, registered and attended an orientation session, an advisor will not work them up. Ms. Syno noted advisors currently have over 377 students per advisor. Ms. Syno noted advisors will only provide students interested in transferring with resources to help them find what courses may transfer.

Attendee asked if there is a generic answer they could provide students. Ms. Syno stated she could share the information the advisors send out to students with departments.

Attendee noted faculty get a lot of questions regarding post-baccalaureate degrees. Ms. Syno noted students coming back for undergraduate post-baccalaureate degrees are not required to attend advisement.
Attendee asked about advisement for bridge programs. Ms. Syno noted with bridge programs it was decided students in those programs would continue to be advised by faculty due to the specialization of those areas. Attendee asked if students would be with their faculty advisor from the start. Ms. Syno stated yes.

Attendee asked how courses would be coded. Ms. Syno stated courses with a pound or hashtag would not count toward the student’s GPA.

Ms. Syno reported she has been meeting with program coordinators all summer to strategically choose courses to make a student the most competitive applicant. Ms. Syno reminded attendees if the course is not listed in the catalog for the program, advisors cannot tell a student it is in their best interest to take the course.

Attendee asked when we would be getting a new course catalog. Dr. Joyner stated we should be getting a new catalog soon.

Ms. Syno reminded attendees to keep their program websites updated and to work with Ms. Harp with any website changes that are needed.

b. **College Vehicles**

Dr. Joyner reported the College currently has three University vehicles. Dr. Joyner noted the Ford Explorer is housed on the Armstrong Campus and the Ford Escape and fifteen passenger van are housed on the Statesboro Campus. Dr. Joyner noted faculty and staff are encouraged to utilize these vehicles when going to meetings and conferences that are a drivable distance. Dr. Joyner noted as of right now, the Dean’s Office will continue to pay for the fuel for the vehicles. Dr. Joyner noted individuals who wish to reserve a vehicle can make reservations through Caroline Glover. Dr. Joyner noted to drive a University vehicle an individual must have a pin number and certification.

c. **Development**

Dr. Joyner reported if departments or schools have any prospects to contact Ross Davis, the College’s development officer. Dr. Joyner noted Bruce Berrigan has also been assisting with raising money for the new building.

d. **Magnolia Coastlands Area Health Education Center**

Jane Nester provided an overview of the services Magnolia Coastlands Area Health Education Center provides. Jane Nester also noted they are in
need of quality of life items and are in need of students to help with interpreting at migrant farm clinics.

e. WebEx Conference Rooms

Dr. Joyner reported the College is working on a complete list of WebEx conference rooms. Dr. Joyner noted currently on the Armstrong Campus, Armstrong Center 222 is WebEx capable and reservations for the room can be made through Jennifer Hoopes. Dr. Joyner noted on the Statesboro Campus Hollis 1120 has WebEx capabilities.

f. Marketing

Dr. Joyner noted a push to get the new College name out into the community. Attendees were given new book bags, cups and umbrellas with the College name on them. Dr. Joyner noted for faculty to work with Kim Harp if they are in need of swag for any events.

g. Foundation

Dr. Joyner reported he does not know the final result on how foundation money can be spent and whether it can be used for food. Dr. Joyner noted when he receives the information he will send it out to the College.

h. Curriculum Process

Dr. Rossi noted in the past the University has used CIM, a curriculum inventory management software, for curriculum revisions. Dr. Rossi noted the system is scheduled to be up and running by September. Dr. Rossi noted faculty will be considered authors and will submit their curriculum changes through this process. Dr. Rossi noted the idea is for the program and chair to agree on the change and then submit the change. Dr. Rossi noted the request will than go to him and Dr. Streater. Dr. Rossi noted at this time the College Committee will vote and once approved the revisions will be sent to the University Committee.

i. Research Profiles

Kathy Anderson reminded faculty the Georgia Southern Library will take faculty’s CV and create research profiles for them. Dr. Anderson noted faculty will receive a PlumX profile which is an international system. Dr. Anderson noted faculty need to be utilizing this resource and if they are using it, it needs to be updated yearly.

j. Fort Stewart
Dr. Joyner noted if faculty are interested in working with Fort Stewart there is a form that must be completed. Dr. Joyner noted the form will keep track of what is going on at Fort Steward. Dr. Joyner noted this is for research and service work and is not a clinical placement.

k. **Career Services**

Amy Rowell introduced Tiffany Williams as the point of contact for the Office of Career and Professional Development on the Statesboro Campus and Crystal Goode as the point of contact on the Armstrong Campus.

Attendees were given a flyer with upcoming events being offered by the Office of Career and Professional Development. Attendees were encourage to use the Office of Career and Professional Development as a resource for students as they can assist with graduate school admissions, interviews and resume critiques.

l. **Travel**

Dr. Joyner noted changes are being made in how travel is submitted on the Statesboro Campus. Dr. Joyner noted the Statesboro Campus will be adopting the Armstrong Campus process. Dr. Joyner noted faculty need to ensure they are working with their admins to determine what account their travel needs to be charged to. Dr. Joyner noted travel must be submitted within 45 days or the Provost Office may not reimburse for travel.

m. **Pictures**

Dr. Joyner reported faculty and staff who need headshots can have them done by the University photographer. Dr. Joyner noted pictures for Armstrong Campus faculty and staff can be completed on a walk-in basis on Fridays from 9 a.m-12 p.m. in the Pirate Athletic Center, room 110. Dr. Joyner noted pictures for Statesboro Campus faculty and staff can be completed on a walk-in basis on Fridays from 9 a.m-5 p.m. in Anderson Hall, room 1005.

**XI. Questions/Announcements**

An announcement was made for faculty and staff on the Armstrong Campus to check their BlueCross Blue Shield accounts and report any concerns to Vicki Hodges.

Dr. Joyner reported he plans to be on the Armstrong Campus on Monday, Wednesday and Thursdays and the Statesboro Campus Tuesday and Fridays. Dr. Joyner noted his schedule could change based on meetings.
Christy Dubert asked if the College would be having elections for the committees or would members be appointed. Dr. Joyner stated appointed.

Attendees were reminded students cannot go on to their clinical sites without health insurance and health insurance can be purchased through the University.

**Adjournment**

Dr. Joyner adjourned the meeting at 4:05 PM  
Minutes submitted by: Kim Harp  
Minutes approved by: [Name]